Appendix A

NPM TASK LIST

1. Manage the State RVSM monthly data returns to ARMA i.e. :
    - F1 – Large Height Deviations
    - F2 – Monthly Movements
    - F3 – Other Operational Considerations
    - F4 – Aircraft Traffic Flow Data

2. Assist ARMA with maintaining Civil Aviation Co-ordination Points of Contact for :
    - Civil Aviation Authority Operational Approvals (Airworthiness and Flight Operations)
    - Managing Height Monitoring Targets
    - Notification of Height Monitoring Results ASE
    - Investigating Large Height Deviation Reports
    - Military Related Large Height Deviations and RVSM non compliance

3. Assist ARMA with Aircraft Operator Co-ordination Points of Contact for
    - Scheduling Height Monitoring Flights
    - Notification of Height Monitoring Result ASE

4. RVSM Safety Administration
    - Receiving copies of any RVSM meeting invitation and respond
    - Receiving and distributing any ARMA safety reports within the State to the relevant recipients
    - On request by ARMA provide requested flight plan in support of LHD or RVSM Non Compliance
    - Inform ARMA of any current or predicted RVSM “Hot Spots” or RVSM anomalies and vice versa
    - Ensure that NPM contact details are always current
    - Periodically peruse the ARMA webpage for relevant RVSM information
    - Be available for any telephone conference that might be called
    - Assist with any Safety Assessment queries made by ARMA

END