

Agenda

DAY 1: Wednesday 21 th of January 2015	
Part 1: Presentation (Presented by AIRBUS and BUREAU VERITAS)	1 Hour
<ul style="list-style-type: none">• Presentation of the BUREAU VERITAS / AIRBUS Team• Presentation of the Participants• Presentation of the Seminar Program and Objectives	
Part 2 : Role of the Authority / Inspectors Qualification (Presented by BUREAU VERITAS)	1 Hour
<ul style="list-style-type: none">• Airworthiness Organizational Structure and State Responsibilities (ICAO Doc 9760)	
<ul style="list-style-type: none">• Duties and Responsibilities of CAA Inspectors (ICAO Doc 8335 and Doc 9760):<ul style="list-style-type: none">○ Flight Operations Inspectors○ Continuing Airworthiness Inspectors○ Airport / ATM/ATC Inspectors• Continuing Airworthiness Inspectors Qualification Criteria	
Part 3: Introduction to the Aviation framework (Presented by BUREAU VERITAS)	1 Hour
<ul style="list-style-type: none">• Introduction to the Aviation Regulatory Framework:<ul style="list-style-type: none">○ Presentation of the ICAO Annexes and Documents○ Presentation of the EASA Regulatory framework○ Presentation of the FAA Regulatory framework	

DAY 1: Wednesday 21st of January 2015	
Part 4 : Initial Airworthiness (Presented by BUREAU VERITAS)	3 Hours
<ul style="list-style-type: none"> • Introduction to Initial Airworthiness Processes: <ul style="list-style-type: none"> ○ Type Certification ○ Type Validation / Acceptance ○ STC / Modification Approval ○ Repair Design Approval ○ DOA / POA Initial Approval and Surveillance ○ ETSO Equipment Qualification 	3 Hours

DAY 2: Thursday 22nd of January 2015	
Part 5: Continuing Airworthiness Management (Presented by EASA)	3 Hours
<ul style="list-style-type: none">• Introduction to EASA PART M Regulation<ul style="list-style-type: none">○ PART M General○ PART M - Subparts B to F○ Continuing Airworthiness Management Organisation - Subpart G○ PART M - Subparts H and I○ Upcoming regulatory changes in EASA PART M	

DAY 2: Thursday 22nd of January 2015	
Part 6: Maintenance (Presented by EASA)	3 Hours
<ul style="list-style-type: none">• Introduction to EASA PART 145 Regulation:<ul style="list-style-type: none">○ Description of EASA PART 145 Regulation○ Manual of Organization Exposure (MOE)○ Specificities of EASA Foreign PART 145 Approvals○ EASA Form 1	

DAY 3: Friday 23rd of January 2015	
<u>Part 7: Maintenance and Reliability Programs (EASA)</u>	2 Hours
<ul style="list-style-type: none"> • Introduction to Maintenance Program: <ul style="list-style-type: none"> ○ Instructions for Continuing Airworthiness with focus on MSG-3 ○ Structure & Content of the Maintenance Program ○ Assessing Task Applicability ○ Evolution of the Maintenance Program • Introduction to Reliability Program: <ul style="list-style-type: none"> ○ Reliability Program Overview ○ Data Collection System ○ Performance Measurement & Reporting ○ Data Analysis ○ Corrective Actions & Decision Making ○ Reliability Control Board 	
<u>Part 8: EASA Third Country Operators Regulation and SAFA Program (Presented by EASA)</u>	4 Hours
<ul style="list-style-type: none"> • EASA TCO Regulation Description and update on latest changes • SAFA Program 	

DAY 4: Monday 26th of January 2015	
Part 9: Quality and Safety Management System (Presented by BUREAU VERITAS)	6 Hours
<ul style="list-style-type: none"> • Introduction to Quality Management Systems (QMS) <ul style="list-style-type: none"> ○ Quality Control ○ Quality Assurance 	3 Hours
<ul style="list-style-type: none"> • Introduction to Safety Management System (SMS) <ul style="list-style-type: none"> ○ Safety Policy & Objectives ○ Safety Risk Management ○ Safety Assurance ○ Safety Promotion • Introduction to State Safety Program (SSP) 	3 Hours

DAY 5: Tuesday 27th of January 2015	
Part 10: Audit Techniques (Presented by BUREAU VERITAS)	6 Hours
<ul style="list-style-type: none"> • Principles of audit • Introduction to ISO 19011 standard • Key definition related to audits • Audit planning • Audit steps: <ul style="list-style-type: none"> ○ Initiation ○ Preparation ○ On-site audit ○ Report and follow-up 	6 Hours

DAY 6: Wednesday 28th of January 2015	
<u>Part 11: Audit Techniques (Advanced) (Presented by BUREAU VERITAS)</u>	6 Hours
<ul style="list-style-type: none"> • Quality versus Safety • Process Approach • Audit Techniques (Focus on Root-Cause Analysis) • Education & Evaluation of Auditors • OJT Planning 	<i>6 Hours</i>
<u>Identification of subjects to be presented during Day 7</u>	0.5 Hours

DAY 7: Thursday 29th of January 2015	
<ul style="list-style-type: none">• Q&A and further clarification on participants selected items	<i>6 Hours</i>

DAY 8: Friday 30th of January 2015	
<ul style="list-style-type: none"> • Round Table : How to implement best practices, lessons learned and training into each CAA (Cont'd) 	<i>5 Hours</i>
<ul style="list-style-type: none"> • Closing Ceremony: <ul style="list-style-type: none"> ○ Key topics raised during meeting with each CAA ○ Synthesis of the Seminar ○ Way forward 	<i>1 Hour</i>

End: Friday 30th of January 2015 – 16h00