



International Civil Aviation Organization

# AFI Flight Procedures Programme

## Seminar/Workshop preparation session

### Oversight Structure

Dakar, 24-25 March 2014



- **Host Administration**

- ASECNA
- Signatory to Programme Document with ICAO
- Does not constitute State participations

Eligible Steering  
Committee Members

- **Participating States**

- Signature onto attachment of Programme Document
- **Active Participating States**
  - African State
  - Part of Programme Steering Committee
  - Commitment to funding the Programme with Annual financial contribution
    - May be waived through in-kind contribution under agreement by Steering Committee
- **User States**
  - African State
  - No commitment to funding the Programme; some free services, other services by service fee
- **Observer States**
  - Participating State not necessarily African
  - No commitment to funding the Programme; services by service fee

- **Donors**



- The Steering Committee (SC) is the governing body of the AFI-FPP
- The Members of the SC include a representative from :
  - ICAO;
  - each Active Participating States (APS); and
  - Host Administration (ASECNA)



## Steering Committee role and responsibilities



AFI FPP

- Role and responsibilities
  - Review & approve Annual work programme;
  - Review & approve Annual budget;
  - Review & approve Annual financial contribution for APS; and
    - Considering request for waiver of financial contribution in lieu of in-kind contribution

And,

- Review of Performance of Programme;
- Review of Programme document, as necessary; and
- In consultation with ICAO Policy,
  - Review and approve fee schedule for services and trainings



- Steering Committee (SC) meetings
  - At least once a year;
  - 2 Co-chairpersons, each from ESAF and WACAF area;
  - Co-chairpersons elected by Members of SC for duration of Phase I;
  - Minimum attendance:
    - At least 3 Members, including 1 co-chairperson and ICAO;
  - Upon agreement by the SC, attendance may include
    - Participants States;
    - Donors
    - guests to assist in achieving objectives of the Programme;
  - Will be conducted in the English Language;
    - If resources available, could be conducted in the French Language
  - AFI-FPP Manager is the Secretary of the SC



- ICAO assistance to the Programme
  - provide financial account management;
    - budgetary control of the programme;
    - submit financial reports in accordance with its rules and procedures;
  - monitor implementation of the programme in collaboration of the Programme Manager;
    - Administrative and operational oversight
    - undertake monitoring missions.
  - provide technical support to its experts in the performance of their duties.
  
- Reporting
  - AFI-FPP Manager provides quarterly reports to ICAO ESAF and WACAF Regional Offices, ANB, TCB and to the SC via WACAF Regional Director;
  - AFI-FPP Manager provide an Annual Report to the Steering Committee; and
  - At least two months prior to the end of his assignment, the AFI-FPP Manager will submit a draft Terminal Report to ICAO WACAF RD.



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Thank you

**AFI-FPP, the Flight Procedure Programme for you and with you**