CODEVMET-AFI Project Familiarization Workshop

Nairobi, *6 - 10 March 2023*

Roles of Stakeholders in the implementation of the Project

Presented by the Secretariat

Content

- Project Stakeholders
- Role of Project Stakeholders

Role of Stakeholders in the implementation of the Project

Stakeholders involved in the implementation of the project

Beneficiary States	Beneficiary Organizations	ICAO	Donors States /Organizations	Technical Partners
• Project Active States • Project Participating States	• Active Organizations • Participating Organizations	• ICAO ESAF Office • ICAO WACAF Office • ICAO HQ	• Cameroon • Burkina Faso • Botswana • Ghana • Gambia • Kenya • South Africa • Rwanda • Tanzania • ASECNA	• AFI CIS • ASECNA

Managing the Project

States (Steering Committee (SC))

SC is composed of States/Organizations representatives and tasked to:

- Review and approve the **comprehensive progress report of the Project** prepared by ICAO.
- Review the **financial statements** covering the Project activities.
- Review and approve **the work plan and budget** for the Project.
- Consult with ICAO on **issues related to the implementation of the project**, (i.e. particularly with respect to the scope, timelines, and budget of the work plan, ...)

ICAO

- **ICAO** will participate in the Steering Committee, in an **advisory capacity**.
- Serves as the **secretary of the Steering Committee.**
- ICAO Headquarters **to provide assistance** in the administration of mission travels, preparation of budgets and **maintenance of financial and accounting records**.

Designation of State Focal Points for the Project

ICAO	States
▪ Officially requests States/Organizations to nominate State FPs for the Project ▪ Follow-up on the nomination of States/Organizations FPs and keep up to date the list of FPs	▪ Nominate States /Organizations FPs ▪ States /Organizations to support Project FPs in coordinating the Project activity at State level

Selection of Project Experts

ICAO

- Officially requests States/Organizations for submission of candidates for the Project resource experts.
- Follow-up on submission of States Candidates for the Resource Experts
- Selection of Project resource experts and update the list of Project resource experts.

States

- States to submit Candidates for Project Resource Experts
- States to support resource experts in contributing to the implementation of Project activities

Roles of Project Stakeholders

Establishment of Project expert Teams and capacity building

States /Organizations

- Beneficiary States/Organizations to ensure participation of project FPs and resource experts
- Beneficiary States /Organizations to support the implementation of the outcomes of the workshop.

ICAO

- Establish the project resource expert teams
- Train resource expert teams on the project implementation methodology

Roles of Project Stakeholders

Update/development of Project implementation package

States /Organizations

- States/Organizations resource experts to **conduct inventory** of existing regulatory documents, guidance materials and operational procedures.
- **Review the relevance** of the collected documentation with respect to the project objectives
- **Update/develop** Project implementation documents

ICAO

- Coordinate project implementation package by resource expert teams.
- **Provide technical assistance** as needed.
- **Review the submission** of resource experts and provide feedback.

Validation of the project implementation documents

States /Organizations	ICAO
▪ States/Organizations resource experts to **review an validate the Project draft implementation package** ▪ Provide WACAF Office with the **consolidated package**	▪ **Facilitate** the validation activities ▪ Assign resource experts teams in **consolidating the reviewed documents**

Roles of Project Stakeholders

Familiarization workshops (en/fr) - Update on project objectives & methodology -

States /Organizations	ICAO
▪ Facilitate the participation of their technical experts in the workshop. ▪ Facilitate the participation of State resource experts working for the project	▪ Facilitate the workshop ▪ Provide support as needed

Submission of State Action Plan

States /Organizations	ICAO
▪ States' resource experts to assist States in conducting gaps analysis and developing States Action Plan ▪ States /Organizations to submit their Action Plan to ICAO for review	▪ Review the State Action Plan ▪ Provides timely feedback to States to guide the implementation of the Action Plan

Monitoring the implementation of States Action Plan

States /Organizations	ICAO
▪ States resource experts to assist States in the implementation of the Action Plan. ▪ States resource experts to report on the progress of the implementation of project activities	▪ Analyses the progress report provided by resource experts and provide assistance as needed ▪ Coordinates the implementation activities.

Roles of Project Stakeholders

Assist in the implementation of MET Safety Oversight and QMS

States /Organizations	ICAO
▪ Facilitate the participation of targeted States experts/Focal points to participate in the assistance activities which will consist of : • **Review and update of State documentation** • **Provision of guidance** • **Trainings, workshops** • **…**	▪ Coordinate/facilitate the assistance activities. ▪ Provide support as needed

Roles of Project Stakeholders

Assist State in the Certification of MET QMS and Surveillance

States /Organizations	ICAO
▪ States/Organizations to support the assistance activities by making available their experts/FPs	▪ Coordinate the assistance activities ▪ Provide assistance as needed

Project exit wrap up

States /Organizations	ICAO
▪ Beneficiary States: Organize wrap-up missions ▪ Technical Partners: Support the participation of their Experts to these missions	▪ Coordinate the wrap-up missions ▪ Support the participation of the MET ROs to these missions

ICAO

THANK YOU