Ref.: N 1/17.2 — **EMX0600** 19July 2013

To: States, Territories and International Organizations

Subject: **Fourth Meeting of the Information Analysis Team (IAT/4), and Fourteenth Meeting of the Pan America - Regional Aviation Safety Team (PA-RAST/14)**
(Lima, Peru, 24 to 26 September 2013)

Action Required: **Please reply by 15 August 2013**

Sir/Madam:

As previously agreed by the RASG-PA ESC, the IAT/04 Meeting will be held on 24 September 2013, and the PA-RAST/14 Meeting will be held from 25 to 26 September 2013, at the ICAO SAM Regional Office premises. Both meetings will be conducted in English only.

The PA-RAST/14 draft agenda and draft schedule can be found at **Appendix A.** The draft agenda of the IAT/4 Meeting is enclosed as **Appendix B**. All IAT and PA-RAST members must submit any additional relevant agenda items no later than **15 August 2013**. Also find attached the Registration Form **(Appendix C)** for completion and submission to this office by **30 August 2013.**

For more information or assistance regarding theses meetings, please contact the coordinator: Mr. Eduardo Chacin, Regional Officer Flight Safety (echacin@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

Firma Digital Digital Signature

Loretta Martin
Regional Director
North American, Central American and Caribbean (NACC) Regional Office

**Enclosures:** *As indicated*

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## APPENDIX A

## DRAFT AGENDA OF THE PA-RAST/14 MEETING

**Agenda Item 1** **Review and Approval of the Draft Meeting Agenda and Schedule**

**Agenda Item 2** **Review of Recommended Actions of the PA-RAST/13 Meeting**

**Agenda Item 3:** **Information Analysis Team (IAT/04) Report**

**Agenda Item 4:** **Runway Excursion (RE) Detailed Implementation Plan (DIPs)**

4.1 RE/08 - Guidance for Maintaining Runway in Accordance with ICAO Annex 14
4.2 RE/09 - Specific Training for Pilots and Air Traffic Controllers to Avoid Unstabilized Approaches

**Agenda Item 5:** **Development of Controlled Flight Into Terrain (CFIT) Detailed Implementation Plan (DIP)**

**Agenda Item 6:** **Development of Loss Of Control-Inflight (LOC-I) Detailed Implementation Plan (DIP)**

**Agenda Item 7:** **Development of a Safety Enhancement Initiative (SEI) regarding near Midair Collision (MAC)**

**Agenda Item 8:** **Development of RASG-PA Safety Targets**

**Agenda Item 9:** **Review of Plan of Activities for 2014**

**Agenda Item 10:** **Recommended Actions for the RASG-PA Executive Steering Committee (RASG-PA/ESC/18)**

**Agenda Item 11:** **Other Business**

11.1 Elections – PA-RAST Co-chairperson representing Industry
11.2 ALTA report on United Kingdom Upset Recovery Toolkit
11.3 Status of draft data sharing Memorandum of Understanding (MOU) between IATA and RASG-PA

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**DRAFT SCHEDULE**

| Schedule | 25 September 2013 | Schedule | 26 September 2013 |
|---|---|---|---|
| **08:30 – 09:00** | Registration | | Agenda Item 11.2 and 11.3 |
| **09:00 – 09:20** | Agenda Item 1 | **09:00 – 10:00** | Agenda Item 9 |
| **09:20 – 09:45** | Agenda Item 11.1 | **10:00 – 10:30** | Agenda Item 6 |
| **09:45 – 10:30** | Agenda Item 2 | | |
| **10:30 – 11:00** | **Break** | **10:30 – 11:00** | **Break** |
| **11:00 – 12:00** | Agenda Item 3 | **11:00 – 12:00** | Agenda Item 7 |
| **12:00 – 13:30** | **Lunch** | **12:00 – 13:30** | **Lunch** |
| **13:30 – 15:00** | Agenda Item 5 | **13:30 – 14:00** | Agenda Item 8 |
| | | **14:00 – 14:30** | |
| | | **14:30 – 15:00** | |
| **15:00 – 15:15** | **Break** | **15:00 – 15:15** | **Break** |
| **15:15 – 16:00** | Agenda Item 4 | **15:15 – 16:00** | Agenda Item 10 |

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**APPENDIX B**

IAT/04

*International Civil Aviation Organization*
**Fourth Information Analysis Team (IAT/04) Meeting**
**of the Regional Aviation Safety Group - Pan America (RASG-PA)**
Lima, Peru, 24 September 2013

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**DRAFT AGENDA**

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|---|---|
| **Agenda Item 1:** | **Approval of the Draft Agenda** |
| **Agenda Item 2:** | **Analysis of ASIAS Database** |
| **Agenda Item 3:** | **Undesired Aircraft States (UAS)** |
| **Agenda Item 4:** | **IAT Recommended Actions for PA-RAST/14** |
| **Agenda Item 5:** | **Review Plan of Activities for 2014** |
| **Agenda Item 6:** | **Other Business** |

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