



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT-N1-17.2 — **EMX1104**

31 December 2014

To: States, Territories and International Organizations

Subject: **Invitation to the Ninth Information Analysis Team Meeting (IAT/9), Nineteenth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/19), and Twenty-Third Regional Aviation Safety Group — Pan America Executive Steering Committee Meeting (RASG-PA ESC/23)**
Miami, United States, 16 to 20 March 2015

Action

Required: 1) Submission of documentation by **16 February 2015**
2) Register participation by **16 February 2015**

Sir/Madam:

As part of the Regional Aviation Safety Group — Pan America (RASG-PA) regular activities programme for 2015, I have the honour to invite your Administration/Organization to participate in the Ninth Information Analysis Team Meeting (IAT/9), which will be held on 16 March 2015, the Nineteenth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/19), to be held from 17 to 18 March 2015, and the Executive Steering Committee (ESC/23) to be held from 19 to 20 March 2015, in ALTA Office in Miami, Florida, United States. The working language of the meetings will be English, no simultaneous interpretation will be provided.

Attached to this letter you will find the following:

- Registration Form – **Attachment A** (for completion and submission by **16 February 2015**)
- General Information — **Attachment B**
- PA-RAST/19 Templates
- RASG-PA ESC/23 Templates

Please save the date for these events and take note that the provisional agenda will be sent promptly.

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The documentation for the meetings will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the events.

The working/information papers that your Administration/Organization may wish to submit for the meetings should be forwarded to this office by e-mail in Microsoft Word (using the attached templates) by **16 February 2015**.

If you require any further information regarding the meetings, please contact Mr. Eduardo Chacin, Regional Officer, Flight Safety (echacin@icao.int), or his Assistant, Mrs. Leslie Gandara (lgandara@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in blue ink, consisting of a stylized, sweeping line. The signature is overlaid on a circular blue stamp. The stamp contains the text "ICAO • OACI • ICAO" at the top and "الإتحاد الدولي للطيران المدني" at the bottom. The words "Firma Digital" are written in blue on the left side of the stamp, and "Digital Signature" is written in blue on the right side.

Jorge Fernández
Acting Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:
As indicated

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ATTACHMENT /ADJUNTO A



IAT/9 — PA-RAST/19 — RASG-PA ESC/23

International Civil Aviation Organization
Organización de Aviación Civil Internacional
 North American, Central American and Caribbean Office (NACC)
 Oficina para Norteamérica, Centroamérica y Caribe (NACC)
**Ninth Information Analysis Team Meeting (IAT/9) / Nineteenth Pan America —
 Regional Aviation Safety Team Meeting (PA-RAST/19) / Twenty-Third Regional
 Aviation Safety Group — Pan America Executive Steering Committee Meeting
 (RASG-PA ESC/23)**

**Novena Reunión del Equipo de Análisis de Información (IAT/9) y Décima Novena
 Reunión del Equipo Regional de Seguridad Operacional de la Aviación —
 Panamérica (PA-RAST/19) / Vigésima Tercera Reunión del Comité Directivo
 Ejecutivo del Grupo Regional de Seguridad Operacional de la Aviación —
 Panamérica (RASG-PA ESC/23)**

Miami, United States, 16 to 20 March 2015
 Miami, Estados Unidos, 16 al 20 de marzo de 2015

REGISTRATION FORM / FORMULARIO DE REGISTRO

1.	NAME NOMBRE	
2.	POSITION CARGO	
3.	ORGANIZATION ORGANIZACIÓN	
4.	STATE ESTADO	
5.	TELEPHONE TELÉFONO	
6.	ELECTRONIC MAIL CORREO ELECTRÓNICO	
7.	Meetings Reuniones	IAT/9 <input type="checkbox"/> PA-RAST/19 <input type="checkbox"/> ESC/23 <input type="checkbox"/>

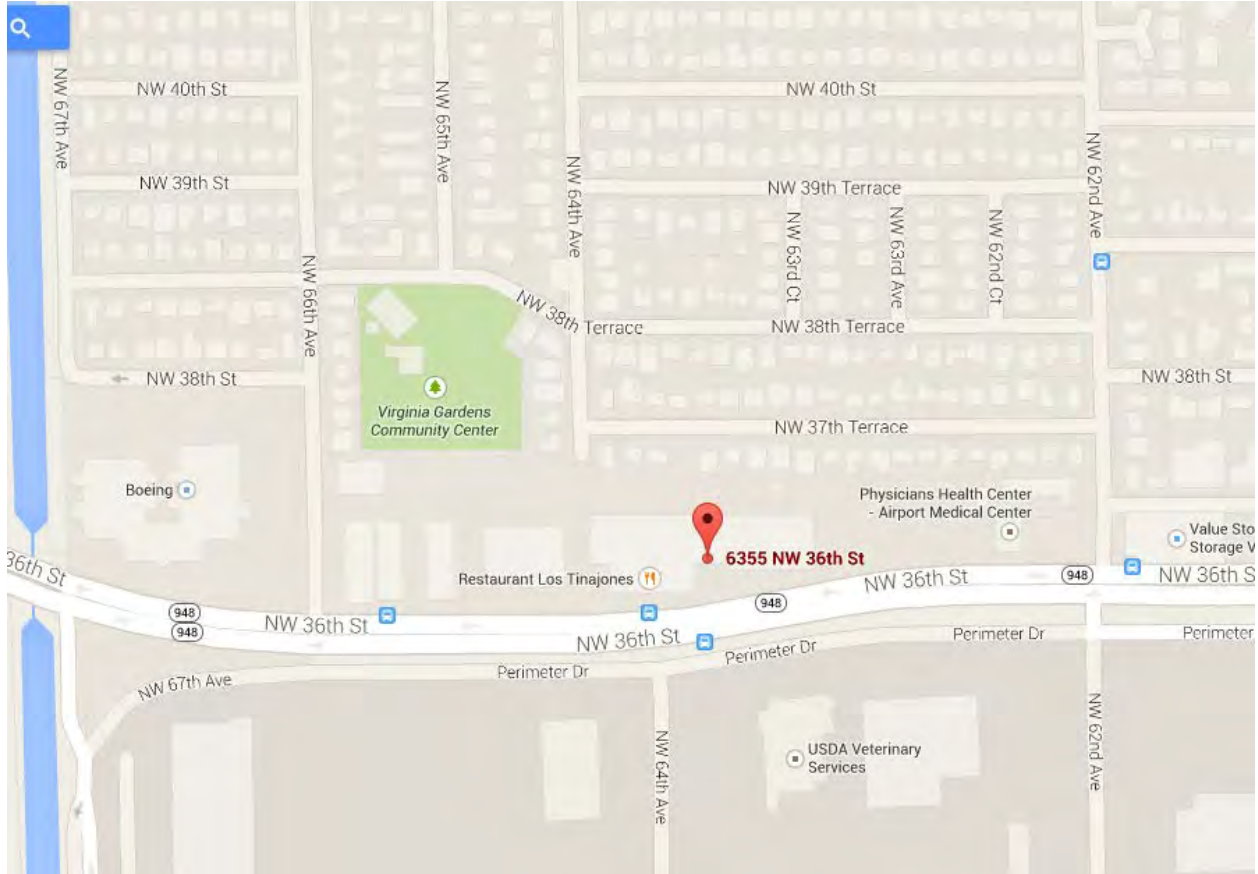
Please send this form to: / Por favor envíe este formulario a:

E-mail: icaonacc@icao.int

ATTACHMENT B

ALTA ADDRESS AND HOTELS LIST

ALTA – 6355 NW 36 St., Miami, Florida 33166, United States



Miami Airport Area

Hotel	Address	Phone Number
Sheraton Miami Airport Hotel	3900 NW 21 Street Miami, FL 33142	Tel. + 1 (305) 871-3800 Fax + 1 (305) 871-0447
Comfort Inn & Suites	5301 NW 36th Street Miami Springs, FL 33166	Tel. + 1 (305) 871-6000 Fax + 1 (305) 871-4971
Homestead Studio Suites	Miami International Airport 101 Fairway Drive Miami, FL 33166	Tel. + 1 (305) 870-0448 Fax + 1 (305) 871-5044
Sleep Inn	Miami International Airport 105 Fairway Drive Miami, FL 33166	Tel. + 1 (305) 871-7553 Fax + 1 (305) 871-4971

Hotel	Address	Phone Number
Embassy Suites	3974 NW South River Drive Miami, FL 33142	Tel. + 1 (305) 634-5000 Fax + 1 (305) 634-0138
Hyatt House Miami Airport	5710 Blue Lagoon Drive Miami, FL 33126	Tel. + 1 (305) 269-1922 Fax + 1 (305) 269-6811
Holiday Inn Express	5125 NW 36th Street Miami Springs, FL 33166	Tel. + 1 (305) 887-2153 Fax + 1 (305) 887-3559

Miami Lakes

Hotel	Address	Phone Number
Shula's Hotel & Golf Club	6842 Main Street Miami Lakes, FL 33014	Tel. + 1 (305) 821-1150 Fax + 1 (305) 820-8087
Hotel Indigo	7601 Miami Lakes Drive Miami lakes, FL 33014	Tel. + 1 (305) 556-0100 Fax + 1 (305) 556-0008

Miami Beach

Hotel	Address	Phone Number
Sherry Frontenac	6565 Collins Avenue Miami Beach, FL 33141	Tel. + 1 (305) 866-2122 Fax + 1 (305) 866-1638