



*International Civil Aviation Organization*

North American, Central American and Caribbean Office

**Second North American, Central American and Caribbean Working Group Meeting (NACC/WG/2)**

Ocho Rios, Jamaica, 12-16 May 2008

NACC/WG/2 - IP/01

19/03/08

---

## **GENERAL INFORMATION**

(Presented by the Secretariat)

**1.** The working sessions of the Second NACC/CAR Working Group Meeting (NACC/CAR/WG/2) will take place at the Sunset Jamaica Grande Resort & Spa, in Ocho Rios, Jamaica from Monday, 12<sup>th</sup> to Friday 16<sup>th</sup> May 2008.

### **2. Address and Contact Numbers**

The address of the Sunset Jamaica Grande Resort & Spa is:

Ocho Rios, St. Ann, Jamaica W.I.

Tel: Reservations - (876) 974-2200 / (876) 974-2201 Fax: (876) 974-2289

[www.sunsetjamaicagrande.com](http://www.sunsetjamaicagrande.com)

#### **2.1 Coordinator**

The Coordinator of the event is Ms. Stephanie Clarke

Tel: (876) 960-4033 / 960-4164 / 960-3948 Fax: (876) 960-1637

E-mail: [sclarke@jcaa.gov.jm](mailto:sclarke@jcaa.gov.jm)

### **3. Participants Registration**

The delegates' registration will take place on Monday, 12<sup>th</sup> May 2008, from 08:30 to 09:00 hours.

### **4. Opening of the Meeting**

The opening session will take place on Monday 12<sup>th</sup> May 2008 at 09:00 hours at the conference facility of the Sunset Jamaica Grande Resort & Spa.

### **5. Temperature**

During the month of May, the temperature in Jamaica ranges from 23.1°C (73.6°F) to 30.9°C (87.6°F). The average humidity is 84% (morning average) and 72% (afternoon average).

## 6. Money Exchange

The national currency in Jamaica is the Jamaican Dollar (J\$). Currently the exchange rate is J\$71.35 to US\$1.00. Preferably, after your arrival you may exchange some monies at Cambio facilities at the airport or at the Hotel ATM machines.

## 7. Credit Cards

The international credit cards usually accepted in shopping centers, hotels and restaurants are: American Express (AMEX), Diners Club, MasterCard and Visa.

## 8. Lodging:

Preferential rates have been negotiated at the Sunset Jamaica Grande Resort & Spa for participants of this Meeting. Other recommended hotels are also listed:

HOTEL	RATES & REMARKS
<b>Meeting Site:</b>  <b>SUNSET JAMAICA GRANDE RESORT &amp; SPA</b> P.O. Box 100, Ocho Rios, St. Ann Tel: Reservations - (876) 974-2200 / (876) 974-2201 or E-mail: <a href="mailto:ctyndale.sunset@gmail.com">ctyndale.sunset@gmail.com</a> Fax: (876) 974-2289 <a href="http://www.sunsetjamaicagrande.com">www.sunsetjamaicagrande.com</a>  <b>Participants not staying at the meeting site will be required to purchase a US\$70.00 Day Pass which includes buffet lunch and service charges.</b>	US\$160.00 – Single/per night US\$210.00 – Double/per night  <b>All-Inclusive hotel</b> package includes: Room rates, taxes and gratuities, all food and drink, live nightly entertainment, the use of all hotel amenities. Beachfront property situated in the town of Ocho Rios, on the north coast of the island, 67 miles east of Montego Bay. Approx. 1½ hrs. drive from the airport.  Round trip transfer from the Sangster Int'l. Airport is <b>US\$40.00</b> per person. A Help Desk is situated in airport terminal where ground transportation can be arranged.
CRANE RIDGE RESORT 17 Dacosta Drive, Ocho Rios, St. Ann Tel: Reservations – (876) 974-8051/69 E-mail: <a href="mailto:craneridge@craneridge.net">craneridge@craneridge.net</a> <a href="http://www.craneridge.net">www.craneridge.net</a>	US\$114.00 – Single/per night US\$130.00 – Double/per night  Tax and continental breakfast included in rate. Approx. 15 mins. walk from meeting site; US\$10.00 each way by taxi. Roundtrip transfer from Sangster Int'l. is US\$40.00 per person.
ROOMS ON THE BEACH HOTEL Main Street, Ocho Rios, St. Ann Tel: 1-800 GO SUPER (Toll free) or (876) 974-6632 Fax: (876) 516-1544 <a href="http://www.roomsresorts.com">www.roomsresorts.com</a>	US\$94.00 – Single/Double – ocean view room US\$99.00 – Single/Double – ocean view with balcony.  Tax and continental breakfast included in rate. Located next door to meeting site (5 mins. walk). Roundtrip transfer from Sangster Int'l. is US\$40.00 per person.

**9. Hotel Reservations**

Participants may make their reservations directly with the hotel and **MUST** indicate that they are attending the ***Civil Aviation Meeting*** in order to enjoy the special group rate. The Co-ordinator will assist if participants experience any difficulty in making hotel bookings.

**10. Local Transportation**

The recommended methods of transportation are taxis.

**11. Emergency Phone Numbers**

Duty Officer – Jamaica Civil Aviation Authority – Tel: 888-5222

Police Emergency – Tel: 119

St. Ann's Bay Hospital – Tel: 972-2215 / 972-5728 / 972-2227. Nurse's Station at meeting site – Open 24-hours.

**12. Commercial Working Hours**

In Ocho Rios from 8:30 a.m. to 5:00 p.m. approximately.

Banks, Monday to Friday from 9:00 a.m. to 2:00 p.m.

Cambio services are available at the Sangster International Airport, between 6:00 a.m. and 10:00 p.m. There are also ATM facilities at the airport available 24-hours, which accept credit/debit cards and transactions can be done in both U.S. and Jamaican currency. ATM machines are available at the Sunset Jamaica Grande Resort & Spa.

**13. Electricity**

110 Volts, 50 Cycle is the hotel standard. If 220 Volts are required, please request information at hotel registration.

**14. Visa**

To be verified at embassies and consulate missions in respective States.

**15. Other**

Tax charged to purchases is 16.5% General Consumption Tax (GCT) and indicated as “inclusive” if already included in consumer prices. Tips in restaurants and related places are normally included in the bills. If not, then they are at your discretion. However, 10% is the norm.

The airport departure tax is already calculated in the passenger's ticket.