



**WORKING PAPER**

**ICAO/IMO JOINT WORKING GROUP  
ON HARMONIZATION OF AERONAUTICAL  
AND MARITIME SEARCH AND RESCUE (ICAO/IMO JWG-SAR)**

**FOURTEENTH MEETING**

**Saint Gilles les Bains, La Réunion, France, 10 to 14 September 2007**

**Agenda Item 4: SAR operational principles, procedures and techniques:**

**4.5 development of procedural strategies for the practical provision of SAR services**

**FORMAT “HANDOVER BETWEEN RCC’S”**

(Presented by Sweden)

**SUMMARY**

This document proposes an additional appendix, a format for “Handover between RCC’s”.

Action by the ICAO/IMO JWG is in paragraph 2, proposal for an additional format to Volume II, Appendix I; and paragraph 3, proposal to additional text in Volume II, paragraph 3.6.5.

Related documents: *International Aeronautical and Maritime Search and Rescue (IAMSAR) Manual* and Volume II — *Mission Co-ordination* (Doc 9731), paragraph 3.6.5.

**1. INTRODUCTION**

1.1 *International Aeronautical and Maritime Search and Rescue (IAMSAR) Manual* and Volume II — *Mission Co-ordination* (Doc 9731), paragraph 3.6.5 includes a general description of transferring the coordination of a SAR operation to another RCC.

1.2 This working paper present a format for the handover procedure between RCC's that can be used to pass information between RCC's about a particular SAR incident that is coordinated by one RCC and is decided to be transferred to another RCC. The format aims at facilitate and secure details in the handover procedure. The format "Handover between RCC's" is based on the SITREP format as part of the format includes similar information and can be placed in the same appendix.

## 2. **FORMAT "HANDOVER BETWEEN RCC'S"**

2.1 The handover procedure format should include the following:

Date and time:

From:

To:

- A. Identity of casualty
- B. Position
- C. Situation
- D. Number of persons
- E. Assistance required
- F. Coordinating RCC
- G. Description of casualty
- H. Weather on scene
- J. Initial actions taken
- K. Alerted units
- L. Search area
- M. Searched sub areas (including POD)
- N. Search in present sub areas
- O. Endurance (fuel) for units
- P. Sustainability (duty hours expired) for units
- Q. Communication plan
- R. Acceptation and transference time to receiving RCC
- S. Information to participating units

## 3. **ADDITIONAL TEXT**

3.1 Additional text to IAMSAR, Volume II, paragraph 3.6.5, see Appendix I "Format "Handover between RCC's".