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国际民用  
航空组织

Ref.: T 4/3.2.3 – AP002/05 (MET)

7 January 2005

**Subject:** Third Meeting of ASIA/PAC OPMET Management  
Task Force of CNS/MET Sub-Group of APANPIRG (OPMET/M TF/3)  
(Bangkok, Thailand, 2-4 March 2005)

**Action required:** Reply not later than **4 February 2005**

Sir/Madam,

I have the honour to invite your Administration to participate in the third meeting of the ASIA/PAC OPMET Management Task Force (OPMET/M TF/3) which will be held at the ICAO Regional Office, Bangkok, Thailand from 2 to 4 March 2005.

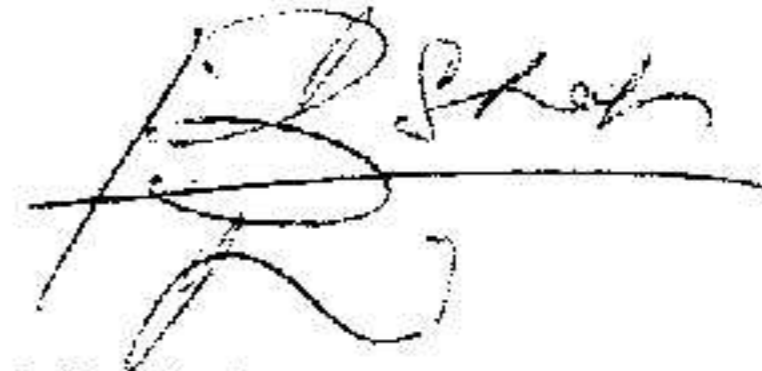
It is recalled that the OPMET Exchange Task Force was established by the CNS/MET SG/6 Meeting in July 2002, and was renamed OPMET Management Task Force by the CNS/MET SG/7 Meeting held from 15 to 21 July 2003 at ICAO Office, Bangkok. The purpose of this meeting is to review the progress of the work programme of the group since its last meeting, and to propose further actions aimed at optimizing the OPMET exchange schemes in order to improve the availability and quality of OPMET information in the Asia/Pacific Region. In view of the importance of the meeting, in addition to the designated members of the Task Force, we are extending this invitation to some more States to attend as observers.

The provisional agenda for the meeting, the meeting bulletin providing general information of the venue and the organizational arrangements and nomination form are at Attachment 1, 2 and 3 respectively.

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To assist our preparation, I will be grateful if you could confirm the participation of the expert(s) from your Administration at your earliest convenience, but preferably not later than **4 February 2005**.

Accept, Sir/Madam, the assurances of my highest consideration.

A handwritten signature in black ink, appearing to read 'L.B. Shah', with a horizontal line drawn through the middle of the signature.

L.B. Shah  
ICAO Regional Director  
Asia and Pacific Office

**Enclosures:**

Attachment 1:	Provisional agenda
Attachment 2:	Meeting bulletin
Attachment 3:	Nomination form