



AGENDA, WORKING METHOD AND SCHEDULE

(Presented by the Secretariat)

SUMMARY

This Working Paper presents for the Meeting's consideration, the Draft Agenda and Schedule suggested.

1. Approval of the Meeting Agenda and Schedule

1.1 Based on the matters to be dealt with, the Secretariat circulated to States/Territories a Draft Agenda for the Meeting/Workshop. This draft Agenda (Revised) and proposed work schedule are included as **Appendices A** and **B** to this Working Paper.

2. Working method

2.1 The Meeting/Workshop will be conducted in a plenary session. It is also intended to carry out a session of one-to-one meetings in order to review specific co-operation and collaboration agreements among States and/or among States and International Organizations.

3. Suggested Action

3.1 The Meeting is invited to take note of the information contained in this Working Paper and to approve the Meeting's Agenda and schedule.

CAR REGION SAR MEETING/WORKSHOP
(Santo Domingo, Dominican Republic, 28 March-01 April 2005)

AGENDA
Rev. 1

Agenda Item 1: Global and Regional Perspective of the SAR services

- 1.1 Review of the status of fulfillment of the Recommendations and Conclusions concerning the SAR Service derived from the CAR/SAM/3 RAN and GREPECAS Meetings.**
- 1.2 Global guidelines for SAR services.**
- 1.3 Regional SAR Plan for the CAR Region**

Agenda Item 2: SAR Organization in the CAR Region

- 2.1 SAR drills.**
- 2.2 National SAR Plan in the States/Territories of the CAR Region.**
- 2.3 Training of SAR personnel, SAR service candidate profile, and use of SAR educational material for training.**

Agenda Item 3: Co-operation agreements of the SAR service, AMVER and COSPAS-SARSAT in the CAR Region

- 3.1 Review of the status of application of the standards for the use of ELT in 406 MHz and of the implementation and working status of the databanks and data providers of the CAR/SAM States.**
- 3.2 SAR Agreements.**

Agenda Item 4: Analysis of the SAR System in the CAR Region

Agenda Item 5: Other business

CAR REGION SAR MEETING/WORKSHOP
EXPLANATORY NOTES TO THE AGENDA

Agenda Item 1: Global and Regional Perspective of the SAR services

- 1.1 Review of the status of fulfillment of the Recommendations and Conclusions concerning the SAR Service derived from the CAR/SAM/3 RAN and GREPECAS Meetings.**
- 1.2 Global guidelines for SAR services.**
- 1.3 Regional SAR Plan for the CAR Region.**

The Meeting will review and follow-up the implementation of the Recommendations and Conclusions of the CAR/SAM/3 RAN and GREPECAS Meetings. In case of identifying SAR deficiencies, an action plan for its resolution will be discussed.

Global guidelines for the SAR service will be presented, emanating from recent updates to Annex 12 and to the IAMSAR Manual, as well as the progress attained towards a Regional SAR Plan in the CAR Region.

Agenda Item 2: SAR Organization in the CAR Region

- 2.1 SAR drills.**
- 2.2 National SAR Plan in the States of the CAR Region.**
- 2.3 Training of SAR personnel, SAR service candidate profile, and use of SAR educational material for training.**

A brief summary of current National SAR Plans of the CAR Region will be presented, as well as of the actions carried out by the States/Territories for its implementation and/or updating.

The Meeting will take the necessary actions to achieve a regional harmonization and to set a timetable of events for joint SAR drills among the CAR States/Territories.

Likewise, it is intended to identify the different training centres offering SAR courses in the CAR and SAM Regions, so that the Meeting can agree upon a methodology allowing the access to basic and/or higher training courses, for the specialized SAR personnel working or that will work in a SAR, RCC or RSC organism, or for the personnel assigned to ground, maritime and air means of SAR brigades foreseen in the National SAR Plan of the States/Territories.

Agenda Item 3: Co-operation agreements of the SAR service, AMVER and COSPAS-SARSAT in the CAR Region

3.1 Review of the status of application of the standards for the use of ELT in 406 MHz and of the implementation and working status of the databanks and data providers of the CAR/SAM States/Territories.

3.2 SAR Agreements.

The Meeting will make an in-depth analysis of the application of standards for the use of ELT in 406 MHz and of the implementation and working status of the databanks and data providers of the CAR States/Territories.

A list of SAR Agreements established with other States/Territories will be presented. Each State/Territory is expected to present a briefing on its SAR agreements.

A session is planned where the States/Territories may coordinate to reach SAR co-operation agreements among the States/Territories and national and international bodies of the CAR Region and other adjacent Regions. It is expected to obtain agreements and bilateral and/or multi-lateral co-ordination actions from the meeting that will allow the Civil Aviation Authorities to use mechanisms and resources to reinforce their respective SAR services.

Agenda Item 4: Analysis of the SAR System in the CAR Region

As part of the activities foreseen, the participants will make an analysis of their own SAR system using an assessment methodology presented by the Secretariat. A questionnaire with SAR checking questions that the participants will use in preparation for the ICAO universal safety oversight audit programme (USOAP), that will begin in the second half of this year.

Likewise, it is expected that the results of that checking will reflect the current status of SAR services in the CAR Region and that the Meeting will detect improvement areas in the Search and Rescue Services, aimed at fostering initiatives for the regional SAR harmonization.

Agenda Item 5: Other business

The Meeting will examine the general conclusions of the event and other aspects that have not been discussed in the other times concerning Search and Rescue services.

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APPENDIX B
DRAFT SCHEDULE

Hours	Monday 28/03	Hours	Tuesday 29/03	Wednesday 30/03	Thursday 31/03	Friday 01/04
08:30 - 09:00	Registration	08:30 - 08:45	Regional SAR Organization and Training	SAR Co-operation agreements	SAR agreements and collaboration	Quality Assurance and SAR assessment methodology
09:00 - 09:15	Opening Ceremony	08:45 - 09:00				
09:15 - 09:30	Break	09:00 - 10:00				
09:30 - 10:30	Global and Regional Perspective of the SAR services					
10:30 - 10:45	Coffee break	10:00 - 10:30	Coffee break	Coffee break	Coffee break	Coffee break
10:45 - 12:00	Global and Regional SAR perspective	10:30 - 12:00	Regional SAR Organization and Training	AMVER System	Individual meetings	General conclusions and other SAR aspects
12:00 - 13:00	Lunch break	12:00 - 13:00	Lunch break	Lunch break	Lunch break	
13:00 - 13:30	Global and Regional SAR perspective	13:00 - 13:30	SAR drills	COSPAS-SARSAT	Individual Meetings	12:00-12:30 Closing ceremony
13:30 – 15:00		13:30 – 15:00				12:30 Lunch

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