



*International Civil Aviation Organization*

NORTH AMERICAN, CENTRAL AMERICAN AND CARIBBEAN OFFICE

**Twenty-Eighth Eastern Caribbean Working Group Meeting (28 E/CAR WG)**

Montserrat, 26 to 30 April 2004

28 E/CAR WG – IP/03

30/03/04

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**Agenda Item 2:**

**General Air Navigation Matters**

**2.1 Valid Conclusions/Decisions of previous E/CAR/TWG and  
E/CAR/DCA Meetings**

**SUMMARY OF 18<sup>th</sup> E/CAR DCA CONCLUSIONS AND DECISIONS  
RELEVANT TO THE E/CAR WG**

(Presented by the Secretariat)

SUMMARY
This paper presents the summary of the conclusions and decisions of the 18 <sup>th</sup> E/CAR/DCA Meeting corresponding to the Group.
<b>References:</b> <ul style="list-style-type: none"><li>• Report of the Eighteenth Meeting of Directors of Civil Aviation of the Eastern Caribbean, (E/CAR DCA/18), Trinidad and Tobago, 9 to 11 December 2003</li></ul>



**1. Introduction**

1.1 The Conclusions and Decisions of the 18<sup>th</sup> Meeting of Directors of Civil Aviation of the Eastern Caribbean relevant to the E/CAR WG are included in the **Appendix** to this paper.

**2. Conclusion**

2.1 The meeting is invited to review the contents of this paper and to take into account the updated main working guidelines in view that these include many of the conclusions developed by the E/CAR Informal Working Group regarding the development of the regional air navigation systems.

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## **APPENDIX**

### **18<sup>th</sup> E/CAR DCA CONCLUSIONS AND DECISIONS RELEVANT TO THE E/CAR WG**

#### **CONCLUSION 18/2                      TRAINING FOR MET/ATS/CNS/AIS/SAR PERSONNEL**

That, the Directors of Civil Aviation of the E/CAR organise a series of training activities for ATS/CNS/AIS/SAR and aeronautical meteorological personnel covering the following issues:

- a) operational coordination procedures concerning the provision of aeronautical MET service;
- b) respective roles and responsibilities of ATS/CNS/AIS/SAR units and meteorological offices in the provision of aeronautical MET service; and
- c) interpretation of aeronautical meteorological products available to ATS/COM/AIS/SAR units and meteorological offices, in order to ensure the safety of aircraft operations.

#### **CONCLUSION 18/3                      OPMET INFORMATION EXCHANGE IN E/CAR STATES**

That,

- a) the Directors of Civil Aviation of the E/CAR Region implement, as soon as possible, the establishment of coordination committees among AIS/ATM/CNS/MET units; and
- b) the E/CAR/IWG establish quality control mechanisms for OPMET exchange messages.

#### **CONCLUSION 18/5                      PROCEDURES FOR THE USE OF E-MAIL BY AIS UNITS**

That the E/CAR/IWG, through the AIS Committee and considering guidance available from ICAO, establish procedures for the use of E-mail by AIS Units in States/Territories.

#### **CONCLUSION 18/7                      COMMON TRANSITION ALTITUDE FOR THE E/CAR REGION**

That;

- a) IFALPA prepare and send to ICAO a proposal for a common transition altitude for the E/CAR region;
- b) ICAO circulate the proposal to States/Territories for comments to be discussed at the 28<sup>th</sup> E/CAR/IWG Meeting; and
- c) E/CAR/IWG, through its ATM Committee, analyse the proposal and submit recommendations to the 19<sup>th</sup> Meeting of E/CAR DCAs.

**CONCLUSION 18/10**                      **FOLLOW-UP MEETING ON THE IMPLEMENTATION OF THE  
RECOMMENDATIONS FORMULATED IN THE COM/MET SIP  
SECOND PHASE REPORT FOR THE CAR REGION**

That the Directors of Civil Aviation of the E/CAR ensure that the COM and MET specialists from the respective States/Territories attend the follow-up meeting on the implementation of the recommendations of the COM/MET SIP second phase scheduled for 2004, tentatively in Barbados.

**CONCLUSION 18/11**                      **SURVEY QUESTIONNAIRE ON THE CURRENT STATUS OF  
IMPLEMENTATION OF THE COM/MET SIP SECOND PHASE,  
RECOMMENDATIONS**

That, the Eastern Caribbean States/Territories complete the Survey Questionnaire on the current status of implementation of the relevant COM/MET SIP recommendations and to submit it to the ICAO NACC Regional Office by a date to be specified.

**CONCLUSION 18/16**                      **WORLD AERONAUTICAL CHARTS**

That the E/CAR/IWG, through the AIS Committee, analyse the requirement for World Aeronautical Charts and if applicable, prepare a proposal of their production for the E/CAR Region.