



International Civil Aviation Organization

**First Meeting of the Call Sign Confusion Ad-hoc Working Group
(CSC WG/1)**

(Abu Dhabi, UAE, 16 - 18 February 2015)

BULLETIN

1. LOCATION

1.1 The First meeting of the Call Sign Confusion Ad-hoc Working Group (CSC WG/1) will be held at the “Diyafa 2” Conference Room, Crowne Plaza Yas Island Hotel, Abu Dhabi, UAE, **16 - 18 February 2015**. The CSC WG/1 meeting is hosted by the UAE General Civil Aviation Authority (GCAA).

2. SCHEDULE OF THE MEETING

2.1 The opening session of the meeting will be held at 0900 hours on Monday, 16 February 2015. The Assistant Director General Air Navigation Services, General Civil Aviation Authority, UAE will open the meeting.

2.2 The schedule and order of the day will be announced at the Opening session.

2.3 The meeting will be conducted in English.

3. REGISTRATION OF PARTICIPANTS

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the designated conference room, between 0800 and 0900 hours on the opening day of the meeting. Participants are also requested to wear the Identification Badge which will be issued to them during registration.

4. DOCUMENTATION

4.1 Kindly note that no documentation in hard copy will be available. Participants are requested to download the documentation from the ICAO Website <http://www.icao.int/mid> and bring along their own hard copies or their laptops to the meeting, as appropriate.

5. HOTEL RESERVATIONS

5.1 Participants are requested to make their own hotel reservation. A list of hotels with special rates with the telephone numbers/email addresses is at the **Attachment**.

6. TRANSPORTATION

6.1 Participants are requested to make their own arrangements for transportation from the airport to the city and return; some hotels offer airport transfers.

6.2 Airport Taxi Services operate from Abu Dhabi International Airport. Abu Dhabi Taxi Corporation manages the official government run taxis at Abu Dhabi International Airport.

6.3 Abu Dhabi Airport taxis are available 24 hours a day and the taxi ranks can be found directly outside each of the terminal building arrival areas. The drivers all have a good knowledge of the tourist attractions, hotels and other major locations in Abu Dhabi. All Abu Dhabi airport taxi drivers also command more than one language. The taxis at Abu Dhabi Airport are all metered cabs and are calculated according to the distance recorded.

Minimum Taxi Fare	AED 4.00
Meter Charge From Abu Dhabi International Airport to Yas Island	AED 40.00
Meter Charge From Abu Dhabi International Airport to AD City	AED 65.00

7. INSURANCE

7.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars, etc.) and Medical Coverage.

8. SOME USEFUL TRAVEL INFORMATION

PASSPORT/VISA

8.1 All foreign nationals entering the United Arab Emirates must possess valid passports for six months.

8.2 All person entering the United Arab Emirates with the exception of the following nationals require an entry visa that needs to be arranged prior to arrival: Andorra, Australia, Austria, Belgium, Brunei, Denmark, Finland, France, GCC Countries, Germany, Great Britain, Greece, Hong Kong, Iceland, Ireland, Italy, Japan, Liechtenstein, Luxembourg, Malaysia, Monaco, The Netherlands, New Zealand, Norway, Portugal, San Marino, Singapore, South Korea, Spain, Sweden, Switzerland, USA, Vatican City. Entry permits for the above mentioned nationals would be issued upon arrival in the UAE.

8.3 Visas when needed should be obtained from the original country. The GCAA meeting Focal Points identified in paragraph 12 may assist in arranging invitation letters if needed. Participants should obtain updated information on entry requirements by accessing the UAE Government web page www.uaeinteract.com/travel/visas.asp.

CUSTOMS

8.4 The following items are exempted from customs duties and shall be allowed entry:

- a) Gifts whose value does not exceed AED 3000.
- b) A total number of 400 cigarettes, or 50 cigars, or 500 grams of tobacco (minced or pressed for pipes) or minced/pressed tobacco for smoking, tumbâk (pure tobacco) or water pipe tobacco.
- c) The amount of alcoholic beverage shall not exceed 4 litres or 2 cartons of beer, each consisting of 24 cans not exceeding 355 ml for each can.

9 CURRENCY, CREDIT CARDS AND BANKING SERVICES

9.1 The unit of currency in UAE is Dirhams (AED) with notes of 5, 10, 20, 50, 100, 200, 500 and 1000 and coins of Fils 1, 5, 25, 50 and 1 Dirham. The current rate of exchange for USD is approximately USD 1= 3.673 AED.

www.xe.com

9.2 All passengers travelling through Abu Dhabi Airport carrying AED100,000 or more or a sum of foreign currency of the same value are required to inform the customs personnel about the cash they have and they should also inform them about the precious items, such as gold and jewelry, they may have through their exit from the designated gates of such cases.

9.3 International Credit Cards, such as American Express, Visa, Master Charge, etc, are usually accepted at most hotels, department stores and restaurants.

9.4 Foreign currency exchanges and ATMs are readily accessible at the airport and major shopping destinations.

9.5 Commercial banks exchange major foreign currencies and are generally open from 0900 to 1500 Sundays through Thursdays.

10 OTHER USEFUL INFORMATION

SHOPPING

10.1 Shopping malls and shopping areas are available in Abu Dhabi.

TAP WATER

10.2 It is recommended that all visitors drink only bottled water/beverages.

TELEPHONE AND INTERNET CARDS

10.3 Cards are readily available at the Abu Dhabi Airport or local shops for international calls, and internet connection.

11 WEATHER CONDITIONS

11.1 The mean daily minimum and maximum temperatures for the month of February are 15°C and 23°C.

12. OTHER ASSISTANCE

12.1 The General Civil Aviation Authority (GCAA) will be glad to assist the participants to the meeting with any advice they may require.

12.2 The meeting Focal Point from the GCAA is as follow:

- Mr Angelo Fernandes, UAE GCAA, on landline +971 2 599 6885,
Mobile: +971 50 813 5338 or e-mail: afernandes@szc.gcaa.ae

12.3 In case of emergency in Abu Dhabi, please contact the above meeting Focal Point.

List of ABU DHABI Hotels 2015 Corporate Rate Offered for GCAA.

S/N	Hotel	Single Room Net Rate (AED)	Tel.No.	Emai Address
1	Yas Rotana Hotel	465	02 - 656 4242	res1.yasisland@rotana.com
2	Yas Centro Rotana Hotel	348	02 - 656 4242	res1.yasisland@rotana.com
3	Al Raha Beach Hotel	700	02 - 508 0555	reservations.alraha@danathotels.com
4	Yas Viceroy Hotel	720	02 - 656 0700	yas.reservations@viceroyhotelsandresorts.com
5	Crowne Plaza Yas Island	348	02 - 656 3030	reservations.cpyas@ihg.com
6	Royal Rose Hotel	575	02- 672 4000	reservations@royalrosehotel.com
7	Park Inn By Radisson	450	02- 656 2222	reservations.abudhabi@rezidorparkinn.com
8	Radisson Blu Hote	450	02 - 656 2000	reservations.abudhabi@radissonblu.com
9	Sheraton Hotel & Resort	685	02 - 697 0206	reservations.abu-dhabiuae@sheraton.com
10	Millennium Corniche Hote	570	02- 614 6000	reservations.mcad@millenniumhotels.com
11	One To One - The Village	275	02-4952 000	res.thevillage@onetoonehotels.com
12	Hilton Capital Grand	450	02 - 617 0000	res.capitalgrandabudhabi@hilton.com

List of DUBAI Hotels Corporate Rate Offered for GCAA.

S/N	Hotel	Single Room Rate	Taxes	Service Charge	Tel.No.	Fax No.	Website &/or E-mail	Sales Representative	Remarks
1	Emirates Tower Hotel	1100	10%	10%	(04) 3300000	(04) 3303030			12/31/2007
2	Golden Sands	450	10%	5%	(04) 3551333	(04) 3522489			5/15/2007
3	Renaissance Dubai Hotel	660	10%	10%	(04) 262 5555	(04) 269 7358			6/30/2007
4	Sofitel City Center	540	10%	10%	(04) 294 1222	(04) 295 5544			12/31/2007
5	Millennium Airport Hotel	625	10%	10%	(04) 282 3464	(04) 282 3781			12/31/2007
6	Chelsea Hotel	750	10%	10%	(04) 398 8840	(04) 398 5352			5/31/2007
		700 (High)							
7	JW Marriott Dubai	550 (Low)	10%	10%	(04) 2624444	(04) 2626264			12/31/2007
8	Crowne Plaza Dubai	650	10%	10%	(04) 331 1111	(04) 3311860			12/31/2007
9	Dusit Dubai				(04) 343 333	(04) 343 3327			Waiting the reply
10	Al Bustan Residence Center	400	10%	10%	(04) 263 0000	(04) 263 0005			12/31/2007
11	Al Bustan Rotana Hotel	650	10%	10%	(04) 282 0000	(04) 2828100			12/31/2007
12	Towers Rotana Hotel	575	10%	10%	(04) 3122203	(04) 3438901			12/31/2007
13	Rihab Rotana Suites Hotel	500	10%	10%	(04) 294 0300	(04) 294 0400			12/31/2007
14	Al Murooj Rotana Hotel	650	10%	10%	(04) 321 1111	(04) 321 5555			12/31/2007
15	Rimal Rotana Hotel	400	10%	10%	(04) 268 8000	(04) 268 8777			12/31/2007
16	Villa Rotana Suites	550	10%	10%	(04) 3216111	(04) 3215333			12/31/2007
17	Jumeira Rotana	525	10%	10%	(04) 3455888	(04) 345 8777			12/31/2007
18	Burjuman Rotana Suite Kempinski Hotel	600	10%	10%	(04) 3524444	(04) 3527666			12/31/2007
19	Mall of the Emirates Dubai	750	10%	10%	(04) 3410000	(04) 3414500			Waiting the reply
20	Park Hyatt Dubai Hotel	1100	10%	10%	(04) 6021234	(04) 6021235			12/31/2007
21	Grand Hyatt Dubai Hotel	800	10%	10%	(04) 3171234	(04) 3171235			8/31/2007
22	Radisson SAS Hotel ,Media City Dubai	760	10%	10%	(04) 3669111	(04) 3611011			12/31/2007
23	Courtyard Marriott Dubai	690	10%	10%	(04) 8852222	(04) 8852525			12/31/2007
24	Shangri La Hotel Dubai	760	10%	10%	(04) 3438888	(04) 3438886			12/31/2007
25	Fairmont Hotel	769	10%	10%	(04) 3325555	(04) 3118200			8/31/2007
26	Sheraton Dubai Greek				(04) 2281111	(04) 2213468			Waiting the reply
27	Al Manazil Hotel & Qamardeen Hotel	700	10%	10%	(04) 4285888	(04) 4286800			12/31/2007
28	Le Meridien Fairway Hotel	675	10%	10%	(04) 2833000	(04) 2833030			8/31/2007
29	Le Meridien Dubai Hotel	725	10%	10%	(04) 2824040	(04) 2824672			8/31/2007
30	Burj Al Arab Hotel	4000	10%	10%	(04) 3017777	(04) 3017000			1/13/2008
31	All Seasons Hotel Apartments	400	10%	10%	(04) 2966692	(04) 2966771			5/31/2008