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Международная  
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منظمة الطيران  
المدنى الدولى

国际民用  
航空组织

File Ref. ME 3/2-14/318

9 December 2014

**Subject: First Meeting of the Air Navigation Systems Implementation Group (ANSIG/1), (Cairo, Egypt, 10 – 12 February 2015)**

**Action Required: Reply not later than 20 January 2015**

Sir,

I have the honour to inform you that the First Meeting of the Air Navigation Systems Implementation Group (ANSIG/1) will be held at the ICAO MID Regional Office, Cairo, Egypt, **10 – 12 February 2015**. Your Administration/Organization is kindly invited to participate in this meeting.

The Provisional Agenda, Explanatory Notes for the meeting and the Terms of Reference (TORs) for the ANSIG are at **Attachments A, B and C**, respectively. Your comments on the attached Provisional Agenda, including any amendment(s) you may wish to suggest, would be appreciated.

The Bulletin describing administrative arrangements for the meeting and other useful information for participants, including the Hotel List is at **Attachment D**.

This letter and all its relevant attachments and the working/information papers (as they become available), will be posted in PDF format on the ICAO MID website: [www.icao.int/mid](http://www.icao.int/mid)

I would like to highlight that in accordance with its TORs, the ANSIG should monitor the status of implementation of the MID Region Air Navigation Systems and related ASBU Modules included in the MID Region Air Navigation Plan/Strategy as well as other required Air Navigation facilities and services, identify the associated difficulties and deficiencies and provide progress reports, as required.

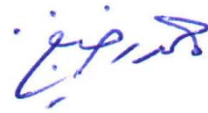
The meeting is expected to review the outcome of relevant MIDANPIRG subsidiary bodies, in order to ensure that their work programmes are harmonized and coordinated, achieving the agreed air navigation performance targets.

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Therefore, I shall be grateful if you could ensure that your delegation consists of experts familiar with ICAO documentations and policies, having the required qualifications and experience in the fields of AIM, AOP, ATM, CNS, MET and SAR. The attendance of your States' Military Authority to this meeting is also highly encouraged.

I would appreciate if you could, as soon as possible, preferably not later than **20 January 2015**, confirm the participation of your Administration/Organization by submitting the Nomination Form at **Attachment E** to the ICAO MID Regional Office at the following email address (icaomid@icao.int).

Accept, Sir, the assurances of my highest consideration.



Mohamed R. M. Khonji  
ICAO Regional Director, Cairo

**Attachments**

**FIRST MEETING OF THE AIR NAVIGATION SYSTEMS IMPLEMENTATION GROUP  
(ANSIG/1)**

*(Cairo, Egypt, 10 – 12 February 2015)*

**PROVISIONAL AGENDA**

- |                       |                                                                  |
|-----------------------|------------------------------------------------------------------|
| <b>Agenda Item 1:</b> | Adoption of the Provisional Agenda and election of Chairpersons  |
| <b>Agenda Item 2:</b> | Follow-up on MIDANPIRG/14 and MSG/4 Conclusions and Decisions    |
| <b>Agenda Item 3:</b> | Air Navigation Global and Regional Developments                  |
| <b>Agenda Item 4:</b> | Performance Framework for Regional Air Navigation Implementation |
| <b>Agenda Item 5:</b> | Air Navigation Safety Matters and Coordination with RASG-MID     |
| <b>Agenda Item 6:</b> | Air Navigation Deficiencies                                      |
| <b>Agenda Item 7:</b> | Future Work Programme                                            |
| <b>Agenda Item 8:</b> | Any other Business                                               |

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**FIRST MEETING OF THE AIR NAVIGATION SYSTEMS IMPLEMENTATION GROUP  
(ANSIG/1)**

*(Cairo, Egypt, 10 – 12 February 2015)*

**EXPLANATORY NOTES**

**Agenda Item 1: Adoption of the Provisional Agenda and election of Chairpersons**

The meeting will review and adopt, as appropriate, the agenda for the ANSIG/1 meeting. The meeting will also elect a Chairperson and Vice- Chairperson for the ANSIG.

**Agenda Item 2: Follow-up on MIDANPIRG/14 and MSG/4 Conclusions and Decisions**

The meeting will review the MIDANPIRG/14 and MSG/4 Conclusions and Decisions and note the follow-up actions taken by concerned parties.

**Agenda Item 3: Air Navigation Global and Regional Developments**

The meeting will be apprised of the latest air navigation global and regional developments.

**Agenda Item 4: Performance Framework for Regional Air Navigation Implementation**

The meeting will:

- monitor the status of implementation of the different ASBU Modules included in the MID Region Air Navigation Strategy and ensure that the associated performance targets are met;
- identify the difficulties encountered by States in the implementation of the priority 1 ASBU Block 0 Modules and take action; as appropriate;
- review the outcomes of the relevant MIDANPIRG subsidiary bodies related to implementation issues; and
- identify and analyse the environmental benefits accrued from the implementation of operational improvements.

**Agenda Item 5: Air Navigation Safety Matters and Coordination with RASG-MID**

The meeting will address issues related to Air Navigation Safety, in accordance with the coordination mechanism between RASG-MID and MIDANPIRG, including RVSM safety monitoring activities.

**Agenda Item 6: Air Navigation Deficiencies**

The meeting will review and update the list of air navigation deficiencies and recommend actions, as appropriate.

**Agenda Item 7: Future Work Programme**

The meeting will review and update, as deemed necessary, the Terms of Reference of the ANSIG. The meeting will agree on the dates and venue, of the ANSIG/2 meeting.

**Agenda Item 8: Any Other Business**

Matters not covered by the agenda, might be addressed under this agenda item.

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## **AIR NAVIGATION SYSTEMS IMPLEMENTATION GROUP (ANSIG)**

### **1. Terms of Reference**

#### **1.1 The terms of reference of the ANSIG are:**

- a) ensure that the implementation of Air Navigation Systems in the MID Region is coherent and compatible with developments in adjacent regions, and is in line with the ATM Operational Concept (Doc 9854), Global Air Navigation Plan (GANP), the Aviation System Block Upgrades (ASBU) methodology and the MID Region Air Navigation Plan/Strategy;
- b) monitor the status of implementation of the MID Region Air Navigation Systems and related ASBU Modules included in the MID Region Air Navigation Plan/Strategy as well as other required Air Navigation facilities and services, identify the associated difficulties and deficiencies and provide progress reports, as required;
- c) keep under review the MID Region Air Navigation Strategy, and propose changes to the MID Region Air Navigation Plan/Strategy and Air Navigation priorities, as appropriate;
- d) seek to achieve common understanding and support from all stakeholders involved in or affected by the Air Navigation Systems developments/activities in the MID Region;
- e) provide a platform for harmonization of developments and deployments of the MID Air Navigation Systems;
- f) monitor and review the latest Air Navigation developments and provide expert inputs for the implementation of the Air Navigation Systems based on ATM operational requirements;
- g) ensure that the work programmes of all Subsidiary Bodies reporting to ANSIG are harmonized and coordinated, achieving the agreed air navigation performance targets;
- h) provide regular progress reports to the MSG and MIDANPIRG concerning its work programme; and
- i) review periodically its Terms of Reference and propose amendments, as necessary.

#### **1.2 In order to meet the Terms of Reference, the ANSIG shall:**

- a) agree on the necessary data to be collected for monitoring the MID Key Performance Indicators and Metrics;
- b) monitor the status of implementation of the different ASBU Module elements included in the MID Air Navigation Plan/Strategy and ensure that the associated performance targets are met;

- c) consolidate inputs from all Subsidiary Bodies and propose changes to the Plan/Strategy and Air Navigation priorities, as appropriate;
- d) provide necessary assistance and guidance to States to ensure harmonization and interoperability in line with the GANP, the MID ANP and ASBU methodology;
- e) develop and continuously update the MID regional Air Navigation Report Forms (ANRF) in order to reflect the MID Region Performance Objectives;
- f) review and identify intra and inter-regional co-ordination issues and where appropriate recommend actions to address those issues;
- g) identify the environmental effect and use the guidance provided by the Committee on Aviation Environmental Protection (CAEP) in the analysis of environmental benefits of implementing Air Navigation Systems;
- h) support the implementation of the performance framework and propose new technical elements for the continuous improvement of the performance framework; and
- i) foster the integrated improvement of MID Air Navigation systems implementation through proper training and qualification of the personnel

## **2. Composition:**

2.1 The ANSIG is composed of:

- a) MIDANPIRG Member States;
- b) concerned International and Regional Organizations as observers; and
- c) other representatives from provider States and Industry may be invited on ad hoc basis, as observers, when required.

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*International Civil Aviation Organization*

**First Meeting of the Air Navigation Systems Implementation Group  
(ANSIG/1)**

*(Cairo, Egypt, 10 – 12 February 2015)*

**BULLETIN**

**1. LOCATION**

1.1 The First Meeting of the Air Navigation Systems Implementation Group (ANSIG/1) will be held at the Meeting Room of the ICAO Middle East Regional Office in Cairo, Egypt, **10 – 12 February 2015**.

**2. SCHEDULE OF THE MEETING**

2.1 The opening session of the Meeting will be held at 0900 hours on Tuesday 10 February 2015.

2.2 The schedule and order of the day will be announced at the opening session.

2.3 The Meeting will be conducted in English.

**3. REGISTRATION OF PARTICIPANTS**

3.1 Participants are requested to register, at the Registration Desk located at the entrance of the Meeting Hall, between 0830 and 0900 hours on the opening day of the Meeting. Participants are also requested to wear the identification badge, which will be issued to them when inside the meeting room.

**4. ICAO PERSONNEL CONCERNED WITH THE MEETING**

4.1 Mr. Mohamed Smaoui, Deputy Regional Director, will act as the secretary of the Meeting.

4.2 Mrs. T. Qatami (Administrative Officer) and Mrs. N. Fayez (Finance and Administrative Assistant) from the ICAO Cairo Office will handle the administrative arrangements.

4.3 Mrs. Sonia El Sakka (ICT) will handle the Information Communication Technology matters.

4.4 Mrs. Manal Wissa will provide the secretarial/technical assistance.

**5. DOCUMENTATION**

5.1 Please note that no documentation will be available in hard copy format. However, working and information papers related to the meeting will be available on the ICAO MID Regional Office website at least 15 days prior to the meeting. Accordingly, participants are requested to download the documentation from the web and bring along their own hard copies or their laptops to the meeting, as appropriate.

**6. ICAO MIDDLE EAST REGIONAL OFFICE**

**MID OFFICE LOCATION**

6.1 The ICAO Middle East Regional Office is located at the Egyptian Ministry of Civil Aviation Complex, Airport Road, Cairo. The telephone numbers are: (202) 2267 4841/5/6, the fax number is: (202) 2267 4843, the e-mail address is: [icaomid@icao.int](mailto:icaomid@icao.int) and website is <http://icao.int/mid>.

## **WORKING HOURS**

6.2 The working hours of the ICAO Regional Office are 0730-1430.

6.3 The list of Officers in the ICAO Regional Office is given in Page 4.

## **7. HOTEL RESERVATIONS/RETURN AIRLINE BOOKINGS**

7.1 Participants are requested to ensure that their return airline booking is confirmed, soon after their arrival in Cairo, through their respective hotel reception desk, as the MID Regional Office is unable to provide this service due to staffing limitations. A list of hotels with ICAO corporate rates is attached for your convenience with telephone/fax numbers and addresses. Participants do have to arrange own hotel reservation.

## **8. TRANSPORTATION**

8.1 Although we would very much wish to welcome you at Cairo Airport, it will not be possible to meet participants on arrival and provide transportation. Participants are, therefore, requested to make their own arrangements for transportation from the airport to the city and return.

8.2 Airport taxi services (Misr Limousine) operate private limousine services from the airport to Cairo city, at L.E. 90.00 approx. per vehicle. Public taxi service is also available, at a cost of approximately L.E. 60.00 (negotiable), at the taxi stand at the airport.

### **8.3 Free Bus Transportation**

9.3.1 Free bus services will only be provided to and from the venue of the Meeting according to the following:

#### **Itinerary to the venue of the Meeting**

Departure from Intercontinental, City Stars at 07:15

Departure from Beirut Hotel at 07:40

Departure from Le Meridien Heliopolis at 07:55

Departure from Fairmont Hotel Heliopolis (ex-Sheraton) at 08:00

Departure from Radisson Blu Hotel at 8:15

Departure from Iberotel Le Passage (ex Movenpick) and Novotel Hotel at Heliopolis at 08:15

Departure from Le Meridien Airport at 08:20

*Note: Due to hotel rules, participants have to wait for the bus outside the premises of the hotel.*

#### **Itinerary from the venue of the Meeting**

Buses will be available after the close of the daily sessions. Departures are tentatively scheduled at 14:30

*N.B. i Bus will be identified by the ICAO sign.*

*ii Due to security measures participants are requested to be available outside the main entrance of the premises in which the Regional office is located. Punctuality will be much appreciated since departure times are fixed.*

## **10. INSURANCE**

10.1 Participants are advised to have insurance coverage for any unexpected contingency including transport hazards (taxi, buses, rented cars etc.) and Medical Coverage.



## **11. SOME USEFUL TRAVEL INFORMATION**

### **PASSPORT**

11.1 All foreign nationals entering Egypt must possess valid passports or other valid documents for travel.

### **VISA**

11.2 It is mandatory that all participants obtain official visas from the Egyptian Embassy or Consulate in their country prior to their departure for Egypt.

### **CUSTOMS**

11.3 The following items may be brought into Egypt duty free:

Personal effects, such as necessary clothing  
200 cigarettes or 250 gr. of cigars or tobacco  
1 liter alcoholic beverages  
Perfume for personal use

Additional quantities of the above items may also be purchased from Cairo Airport duty free shop after clearing customs.

### **WEATHER CONDITIONS**

11.4 The main daily maximum and minimum temperatures for the month of February 23°C and 18°C.

## **12. CURRENCY, CREDIT CARDS AND BANKING SERVICES**

12.1 The unit of currency in Egypt is the Egyptian Pound (L.E.), which in denominations of 100, 50, 20, 10, 5 and 1 L.E. 1 pound comprises 100 piasters. Current UN rate of exchange for US \$ is approx. US \$ 1 = L.E. 7.16 for September 2014.

12.2 International Credit Cards, such as American Express, Diners Club, Visa, Master Charge, Carte Blanche, etc. are usually accepted at most hotels, department stores and restaurants.

12.3 All commercial banks exchange major foreign currencies and are open 0830-1400 hours Sundays through Thursdays.

## **13. OTHER USEFUL INFORMATION**

### **SHOPPING**

13.1 Be prepared to bargain in small shops, sidewalk vendors etc. In large stores, however, the prices are fixed.

### **TAP WATER**

13.2 It is recommended that all visitors drink only bottled water/beverages.

### **TELEPHONE CARDS**

13.3 Cards are available in the Egyptian Market for international calls.

## **14. OTHER ASSISTANCE**

14.1 The ICAO Regional Office will be glad to assist participants with any advice they may require.

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**LIST OF OFFICERS IN THE ICAO MID REGIONAL OFFICE, CAIRO**

<b>NAME</b>	<b>TITLE</b>
Mr. M.R. Khonji	ICAO Regional Director (ICAORD)
Mr. M. Smaoui	Deputy Regional Director (DEPRD)
<b>ADMINISTRATION</b>	
Mrs. T. Qatami	Administrative Officer (AO)
<b>TECHNICAL OFFICERS</b>	
Mr. R. Gulam	Regional Officer, Communications, Navigation and Surveillance (CNS)
Mr. A. Ramlawi	Regional Officer, Aerodromes and Ground Aids (AGA)
Mr. M. Alblowi	Regional Officer, Flight Safety (FLS)
Mr. E. El Khoury	Regional Officer, Air Traffic Management/Search and Rescue (ATM/SAR)
Mr. D. Sterland	Regional Officer, Aviation Security and Facilitation
Mr. A. Niknejad	Regional Officer, Aeronautical Information Management/Air Traffic Management (AIM/ATM)

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## LIST OF HOTELS WITH ICAO CORPORATE RATES

2

PARTICIPANTS ARE REQUIRED TO MAKE THEIR OWN RESERVATION(S). (ICAO MID REGIONAL OFFICE DOES NOT TAKE ANY RESPONSIBILITY FOR HOTEL RESERVATION OR CONFLICT (S) BETWEEN PARTICIPANTS AND THE HOTEL)

Amended list dated 12 November 2014

HOTEL	RATE US \$	ADDRESS	TELEFAX NO.	E-MAIL	TELEPHONE NUMBER(s)	TRANSPORTATION BY TAXI TO MID OFFICE (fare)
<b>Hotel Heliopolis (Fairmont)</b>	Heliopolis Room \$115.00S-\$130.00D Fairmont Room \$170.00S-\$185.00D Delux Room \$210.00S-\$225.00D <b>Above Rates include</b> <b>-Breakfast basis</b> <b>-Service Charges &amp; Taxes</b>  (Special rates for group more than 9 persons-deal directly with the hotel)	Orouba Street Heliopolis	(202) 22677600  Attention Reservation Department	<a href="mailto:hli.reservations@fairmont.com">hli.reservations@fairmont.com</a>  Cc  <a href="mailto:hli.sales@fairmont.com">hli.sales@fairmont.com</a>	(202) 22677730/40	40
<b>Meridien (Heliopolis)</b>	<b>Superior Room</b> US\$105.00 US\$120.00 D <b>Deluxe Room</b> US\$125.00 S US\$140.00 D Royal Club US\$145.00 S US\$160.00D <b>Above rates include:</b> <b>-Buffet Breakfast</b> <b>-Service Charges &amp; Taxes</b> */**/X	51, El Orouba Street Heliopolis	(202) 24172492 Attention: Reservation Depart	<a href="mailto:Reservations.heliopolis@lemeridien.com">Reservations.heliopolis@lemeridien.com</a>  &  <a href="mailto:Ahmed.maher@starwoodhotels.com">Ahmed.maher@starwoodhotels.com</a>	(202) 24168994/95 22905055	40
<b>Radisson Hotel</b>	Standard Room US\$90.00 S&D Business Room US\$140.00 S&D Including breakfast Mention rate code(86950)	Abdel Hamid Badawi St. Sheraton Area Heliopolis	202) 26965657	<a href="mailto:reservations.cairo@radissonblu.com">reservations.cairo@radissonblu.com</a> cc <a href="mailto:Sales.cairo@radissonblu.com">Sales.cairo@radissonblu.com</a>  www.radissonblu.com	(202) 26965655 26965656	40

HOTEL	RATE US \$	ADDRESS	TELEFAX NO.	E-MAIL	TELEPHONE NUMBER(s)	TRANSPORTATION BY TAXI TO MID OFFICE (fare)
<b>Le Meridien Cairo Airport</b>	Deluxe Room US\$135.00 S US\$145.00 D	Terminal 3, Cairo Airport – Heliopolis		Reservations.03265@lemeridien.com or visit website <a href="http://www.lemeridiencairoairport.com">http://www.lemeridiencairoairport.com</a>	(202) 22659600	20
<b>The Gabriel Hotel</b>	Deluxe Room \$120.00 S & 135.00 D Deluxe Suite \$243.00S & \$262 D  Inclusive of Service Charges & Taxes	Suncity, Autostrad Road	(202)26960701	<a href="mailto:reservations@thegabrielhotel.com">reservations@thegabrielhotel.com</a>  <a href="http://www.Thegabrielhotel.com">www.Thegabrielhotel.com</a>	Direct (202)26920700	20
<b>Novotel Cairo Airport</b>	Standard US \$110.00S US \$120.00D Superior US\$125.00S US\$135.00 (B&B) Incl. Service Charges & Taxes *	Cairo Airport	(202)2 2914794/26373530 <i>Attention:</i> Reservation Dept	<a href="mailto:h0502-sl@accor.com">h0502-sl@accor.com</a>  cc  <a href="mailto:h0502-sb@accor.com">h0502-sb@accor.com</a> <a href="mailto:h0502-sl@accor.com">h0502-sl@accor.com</a>	(202)22918520 22918573 22918577	20
<b>Le Passage</b>	Superior US\$100.00 S US\$110.00r D Delux Room US \$125.00 S US\$135.00 D Executive Club Room US\$150.00S or US\$160.00D(Bed & Breakfast) Inclusive of Service Charge & Taxes  */**/***	Cairo Airport	(202)2 4180761 <i>Attention:</i> Reservations Dept	Reservations@lepassage-hotels.com  &  wsalah.sm@lepassage-hotels.com	(202) 22929626 direct reservation or Direct Operator 22919400 22670099 22929635	20

HOTEL	RATE US \$	ADDRESS	TELEFAX NO.	E-MAIL	TELEPHONE NUMBER(s)	TRANSPORTATION BY TAXI TO MID OFFICE (fare)
<b>Intercontinental Citystars</b>	Standard US\$103.00 Bed only US\$118.00 Bed & Breakfast Club Intercontinental Room & Business Suite US\$173.00 Bed only US\$188.00 Bed & Breakfast Eecutive Suite US\$223.00 Bed only US\$238.00 Bed & Breakfast Supplement of US\$30.00 for double occupancy per room & US\$70.00 for Club Intercontinental per night	PO Box 1026 Cairo, Egypt	(202) 24800480	<a href="mailto:res.citystars@ihg.com">res.citystars@ihg.com</a>  <a href="#">cc</a>  <a href="mailto:sally.aly@ihg.com">sally.aly@ihg.com</a>  <a href="tel:01001949960">Cellular 01001949960</a>	(202)24800100 Ext 38	60
<b>Holiday Inn Cairo Citystars</b>	Standard US\$75.00 Bed only US\$86.00 Bed & Breakfast supplement US\$105.00 Bed only US\$116.00 Bed & Breakfast Executive Room US\$125.00 Bed only 136.00 Bed & Breakfast Superior Suite US\$150.00 Bed only US\$161.00 Bed and Breakfast Supplement of US\$20.00 for double occupancy& 50.00 for Executive Suites Per night	PO Box 1026 Cairo, Egypt	(202) 24800480	<a href="mailto:res.citystars@ihg.com">res.citystars@ihg.com</a>  cc  sally.aly@ihg.com  Cellular 01001949960	(202)24800100 Ext 38	60

HOTEL	RATE US \$	ADDRESS	TELEFAX NO.	E-MAIL	TELEPHONE NUMBER(s)	TRANSPORTATION BY TAXI TO MID OFFICE (fare)
<b>Fairmont Nile City</b>	Fairmont Room US\$110.00S US\$130.00 D Delux US\$120.00S US\$140.00 Delux Nile Room US\$130.00S US\$150.00D Based on Bed & Breakfast & inclusive Service Charge & All Applicable taxes	Nile City Tower- 2005B Cornich El Nile, Ramlet Beaulac Cairo	(202) 24619595	<a href="mailto:Nilecity.reservations@fairmont.com">Nilecity.reservations@fairmont.com</a>  Cc  <a href="mailto:Shehab.elbermawy@fairmont.com">Shehab.elbermawy@fairmont.com</a>  <a href="http://www.fairmont.com">www.fairmont.com</a>	(202) 24619770	70
<b>Hotel Beirut</b>	US\$60.00 (S) US\$75.00 (D) Suite S or D US\$130.00 Incl. Serv./Gov. Tax */**	56, Beirut Street Heliopolis	(202) 22904065 or (202) 24159422 <i>Attention:</i> Reservation Dept	<a href="mailto:sales@beiruthotelseg.com">sales@beiruthotelseg.com</a> Website: beiruthotelseg.com	(202) 22911092 24145079 22916048	50
<b>Marriott Hotel</b>	Delux Room US\$140.00 S & D Diplomatic Suite US\$315.00	Saray El Gezira St., Zamalek, Cairo	(202)27358240	<a href="mailto:cairomarriottreservation@marriott.com">cairomarriottreservation@marriott.com</a>  cc <a href="mailto:marwa.wanas@marriott.com">marwa.wanas@marriott.com</a>	(202)27351090	70
<b>Flamenco Hotel</b>  <b>Reservation code:</b> <b>ICAO UN</b>	Standard Room US \$ 82.00(SB+B) & US \$ 92.00(DB+B) Superior Room US\$102.00 (SB+B) & US\$ 102.00 (DB+B) Tripple Superior Room US\$129.00 Incl. Serv./Gov. Tax	2, El Guezira El Wosta St., Abu El Fedaa, Zamalek	(202) 27359312 <i>Attention:</i> Mr. Abdel Fattah El Rahman Senior Sales Manager	<a href="mailto:rescairo@flamencohotels.com">rescairo@flamencohotels.com</a> salescairo@flamencohotels.com Sales@flamencohotels.com Website:www.flamencohotels.com	(202) 27350815	70

**GENERAL CONDITIONS:**

- **To benefit from ICAO corporate kindly make sure to mention in your reservation request that you are a Participant in an ICAO Meeting, Seminar or Workshop.**
- All above rates are subject to 12% service charge, 10% sales tax and 2% municipality tax.
- Method of payment should be stated in reservation request.
- In case of booking on guest account a credit card number as well as its expiry date should be submitted in order to guarantee the reservation.
- Special corporate rates are not valid during conferences or events, in which special conference rates will be applied.

**CONDITIONS APPLICABLE TO CERTAIN HOTELS ONLY:**

- \* Complimentary meet and assist at Cairo International Airport (upon request 48 hours prior notice and full flight details are clearly forwarded).
- \*\* Free transportation from and to Cairo International Airport (scheduled shuttle bus service), full flight details to be provided to ensure the maximum level of service.

\*\*\* Complimentary down town shuttle bus transportation several times a day.

**X** One night cancellation fees will be charged in case of no show. Also, the hotel will reserve the right to release the booking 48 hours before the arrival date in case reservation was not guaranteed by either credit card or payment or a voucher.

**XX** Meet and assist or transportation Service to/from Cairo Intl Airport can be arranged against charge. Requests can be sent via fax to the Reservation Department with at least 24 hours prior to arrival and need to be guaranteed by credit card.

**N.B.** **No ICAO corporate rates will be applicable upon arrival if no PRIOR reservations have been made, following above procedure. Also no reservation is made on the web (online) published rate as this will prevent from obtaining ICAO Corporate rates.**

- END -