



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Eastern and Southern African Regional Office/Bureau régional Afrique orientale et australe

Ref: AFI Plan/SSOS/0536

1 September 2014

**Subject: Establishment and Management of a State's Safety Oversight System
Workshop (Nairobi, Kenya, 1-3 December 2014)**

Action required: Notify the names of your representatives not later than 31 October 2014

Sir/Madam,

I have the honour to inform you that as part of the ICAO Comprehensive Regional Implementation Plan for Aviation Safety in Africa (AFI Plan), ICAO is organizing a Workshop on the Establishment and Management of a State's Safety Oversight System in Nairobi, Kenya, from 1 to 3 December 2014. The workshop will be conducted in the English language only. The workshop is designed for supervisors and managers responsible for aviation safety oversight functions in civil aviation authorities (CAAs) and Regional Safety Oversight Organizations (RSOOs) in the AFI Region.

The objectives of the Workshop are to:

- a) develop capability for the establishment and management of a State's and/or Regional Safety Oversight System;
- b) enhance participants' knowledge and skills on functions and components of a safety oversight system and ICAO provisions related to the subject, with emphasis on main aspects related to effectiveness, accountability, sustainability, delegation of tasks and planning of activities and resources; and
- c) enhance participants' knowledge and skills on the use of Critical Elements of Safety Oversight System (Doc. 9734 A).

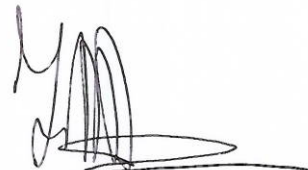
Please note that the capacity of the Workshop is limited to **thirty** participants. Selected participants are expected to attend all presentations, effectively contribute to the workshop activities and complete reading materials and 2 short online courses they will receive in order to benefit fully from the terminal objectives of the Workshop.

...../2

Attached hereto please find the Provisional Agenda and Registration Form for the Workshop.

Please forward the names of your representative(s) to this Office as soon as possible, preferably not later than **31 October 2014**. The registration form should be completed and returned to ICAO ESAF Office Email: icaoesaf_afiplan@icao.int.

Accept, Sir/Madam, the assurance of my highest consideration.



Prosper Zo'o Minto'o
Ag. ICAO Regional Director
Eastern and Southern African Office

Enclosure:

- A. Provisional Agenda
- B. Registration Form

